Bunbury Bridge Club Inc
Management Committee Meeting

8th June Meeting 2026

Minutes

1. Members present: Norm Hoskin, Colin Saunders, Joan Gribble, Gwen Clarke, Brian Wade, Fiona Owen, Colleen Skipsey

2. Apologies: Maria Denton, Steve Mellett, Mike Van Wyk

3. Minutes of Previous Meeting

   Minutes of the previous meeting were tabled and moved for acceptance by Brian Wade and seconded by Colin Saunders.

4. Business Arising from Previous Minutes

   4.1 Internal Gutter Work (Colin Saunders)

   The work on the internal gutter is in abeyance. Significant work has been undertaken to repair the steel facias on the building for which Colin Saunders and Steve Mellett are appreciatively thanked.

   Action: Norm Hoskin to organise a Busy Bee to complete sanding and painting of the facias.

   4.2 Cleaning Clubrooms (Mike Van Wyk)

   At the next meeting further consideration will be given to moving chairs for vacuuming under tables by the Cleaner. The possibility that such a task could rather be part of a Busy Bee was discussed.

   4.3 Health and Safety Advisor (Joan Gribble)

   Kevin Simpson has volunteered to advise the Management Committee about any safety and health concerns he identifies.

4.4 Earlier Start for Wednesday Sessions (Colin Saunders)

The suggestion made by Carmel Forrest for a 6.30pm start to the Wednesday night sessions was discussed with the Directors involved.The suggestion was not considered by them as an option. Start time to the Wednesday session will remain as usual.

5. Correspondence Report

The Correspondence Report was tabled (see Attachment 1).

The Report was moved for acceptance by Brian Wade and seconded by Colleen Skipsey.

6. Treasurer's Report

The Treasurer's Report was tabled (see Attachment 2).

6.1 Building and Contents Insurance

EMB Brokers provided documentation and an acceptable quote of $4,5951.87 for the insurance of the building and contents. The insurance has been paid.

6.2 Bendigo Bank Account

Organisation to open a business account at the Bunbury Bendigo Bank is in progress with some documentation to be completed. A card for kitchen expenditure will be requested for issue.

6.3 TPG Fraudulent Direct Debits

These monies have been recovered. ANZ refunded the $30 charged for dealing with the fraudulent debits and also paid $70 for the considerable time taken by the Treasurer to resolve the matter.

The expenditure for May has been within forecast.The cash at hand for May was $17,571.25 and the term deposit $43,710.19 ($61,281.44 in total).

The Report was moved for acceptance by Gwen Clarke and seconded by Norm Hoskin.

7. Bridge Coordinator’s Report

Details of the report are contained in Attachment 3.

The highlight for the Club has been the purchase and installation of the 85” TV screen. Brian Wade was thanked for the considerable research and work he undertook to complete the innovation and for the purchase price of the screen.

The AWNP and Perter Morgan Teams Championships were successful events. Fiona Owen and Trish Regiment are congratulated for their ranking in the AWNP event and the Elliott Team for their first place in the Teams Championships event.

The Report was moved for acceptance by Brian Wade and seconded by Colin Saunders.

8. Other Business

8.1 Team Championships (Brian Wade)

Brian Wade suggested that the Perter Morgan Teams Championships be re-branded to include Jim Offer’s name. Monica Offer (and Jan Morgan to confirm) is thrilled about the recognition. Based on further discussion, the Committee decided that the re-branding for the event be the Morgan & Offer Teams Championships which would validate the significant contributions made to the Club by Peter and Jan Morgan and Jim and Monica Offer.

A motion to re-brand the Teams Championship as the Morgan & Offer Teams Championship was moved by Brian Wade and seconded by Colin Saunders. The motion was carried.

Action: Brian Wade to confirm with Jan Morgan and Monica Offer that they agree to the re-branding.

8.2 Sound System (Brian Wade)

Brian Wade highlighted that there is a continuous “hissing” sound that can be heard through the sound system speakers when operating. It was acknowledged that the sound system was not sophisticated and could be considered for replacement. It was queried if the sound system could be connected through the TV screen.

Action: Brian Wade to investigate the costs involved and the best way to replace the sound system.

8.3 Teams Practice Sessions (Jo Saunders)

In the past, team practice sessions were conducted on a Thursday evening and reportedly were enjoyable events. Thus, the idea was consider by the Management Committee as one with some merit. However, in the scheme of the Club's usual sessions and the considerable time required to organise boards for team events, it was decided not to re-start the team practice sessions.

8.4 Social Events - July and August (Joan Gribble)

The next social event will be on Friday - 14th August 2026.

8.5 Transfer of Membership Register (Joan Gribble)

The Management Committee was briefed that while the Masterpoint/Membership Secretary is on extended leave, the Membership Register will be housed at Colleen Skipsey's residence. Colleen is undertaking the duties as Acting Masterpoint/Membership Secretary.

8.6 Side Door (Brian Wade)

Recently, the side door of the building has not been securely latched on a couple of occasions. As a temporary measure, a sign will posted on the door to remind Directors to check that it is secured at the end of sessions of play. Consideration will be given later to other possible means to improve the security of the door.

Action: Norm Hoskin to organise sign.

8.7 Tournament Committee (Brian Wade)

Brian Wade raised the idea of separating some of the duties from the current role of the Bridge Coordinator, as defined in the Constitution, and placing these duties in the domain of a Tournament Committee. The main responsibilities of the Tournament Committee would be to organise tournaments and produce the annual calendar of Club events.

Five members of the Tournament Committee would be appointed by the Management Committee and outcomes of any meetings would be reported back to the Management Committee.

A motion to establish a Tournament Committee was moved by Brian Wade and seconded by Norm Hoskin. The motion was carried.

Action: Brian Wade to examine the Constitutional changes required and commence preliminary consultations with some interest members becoming part of a Tournament Committee.

9. Other Matters Tabled at Meeting

9.1 Colin Saunders reiterated that visual signage to advertise the Club was required (see Note below). Further discussion revolved around the overall marketing of the Club. It was agreed that marketing of the Club was important for the Management Committee to follow up. The matter will be placed on a future meeting agenda.

Notes:

The following matters remain on hold:

- Honour Boards (Norm Hoskin)
- Microwave Mounting (Norm Hoskin)
- Sign for Bunbury Machinery (Colin Saunders)
- Marketing of Club (Norm Hoskin)

Next meeting: 13th July 2026 10am